



# MARDI GRAS SOUTHEAST TEXAS

## 2025 FOOD VENDOR AGREEMENT AND GUIDELINES



*A 501-C-4 Non-Profit  
Volunteer Organization*

**VENDOR FEE: \$ 1050**

**INSURANCE: \$ 250**

5115 Interstate 10 South  
Beaumont, TX 77705

**February 28, March 01, 02, 2025**

**Full payment is DUE when application is submitted and is NON-REFUNDABLE.**

IT IS HEREBY AGREED THE UNDERSIGNED, AS A LICENSEE, WILL BE RESPONSIBLE FOR THE OPERATION OF A CONCESSION BOOTH LOCATED AT DOGGETT FORD PARK, 5115 INTERSTATE 10 SOUTH, BEAUMONT, TX 77705, FEB. 28, MAR. 1,2, 2025.

Vendor shall pay to Mardi Gras Southeast Texas, Inc. (MGSET) at time of application a vendor fee of **\$1050.00** to secure a food booth space location. Vendor understands and agrees payment is non-refundable. Vendor space may not be sub-leased or resold under any circumstances.

Vendor agrees this is a non-exclusive concession agreement and that MGSET shall enter into other concession agreements with other vendors. MGSET, Inc. has exclusive rights to alcoholic beverages.

### CONCESSIONAIRE AGREES TO THE FOLLOWING TERMS AND CONDITIONS:

- Maximum of 4 primary approved products for sale. Only approved Menu items and pricing shall be displayed and sold at the event. Only approved food products permitted. No beverages sales allowed includes water, soft drinks, etc.
- Vendor agrees to sell at the prices listed on the contract. NO price changes allowed once application is submitted and accepted without MGSET approval. Vendor must post approved prices for items to be sold.
- Vendor agrees to remain open for operation during the festival hours. Early closure is prohibited and will jeopardize future invitations.
- Vendor booth space and placement is at the discretion of MGSET. Vendor must work within the confines of the vendor space. At no time will vendor be allowed to work outside designated space or sidewalks including signage.
- Vendor is responsible for collection and reporting of sales tax and required to file by list showing Jefferson County location for all sales at the event. **A Texas Sales tax number is required at time of application.** For information contact: Texas State Comptroller / 800-252-5555.
- Vendor is responsible to provide all items required by Doggett Ford Park and the governmental agencies to operate booth lawfully. This includes obtaining a required food permit from the City of Beaumont Environmental Department of Health and a copy submitted with this application. Vendor must comply with the City of Beaumont Environmental Department of Health guidelines and rules. Vendor is subject to and must pass an inspection from the Beaumont Fire Department and Beaumont Health Department. MGSET will provide Vendor wristbands for admission to the event upon completion and passing of all inspections. Vendor wristbands are limited to necessary workers only and must be worn for admission.

- Vendor is required to bring a large trash can and dispose of trash as needed throughout the day at a nearby dumpsters. You are required to keep your area clean at all times.
- Vendor and anyone associated with the space is responsible for proper disposal of gray water, grease, cooking oil and trash. Failure to dispose of properly may result in expulsion from the event, jeopardize future invitations and/or be subject to a minimum fine of \$250.00.
- **Booth space is 20' length x 15' wide including the tongue of the vending unit.** Additional space may be purchased in 5ft increments (if available), see Vendor application for pricing. Be sure to request the space you need and if you arrive and you do not fit into a 20' space we will attempt to relocate but no guarantees and you will be required to pay for additional space before setup.
- ***No Electricity*** will be provided, generator power must be supplied by vendor.
- Water will be provided to a nearby location to refill holding tanks.
- Vendor is required to have inside the booth one five (5) pound ABC fire extinguisher (not the small white ABC extinguishers sold at Walmart). Inspection date must be current and pass inspection by Beaumont Fire Department.
- All LP gas tanks & valves, extension cords, power supply, etc. shall be in good working condition and able to pass inspection before permit is issued.
- MGSET will provide a limited number of Vendor wristbands for admission to the event upon completion and passing of all inspections. Vendor wristbands are limited to necessary workers only and must be securely fastened on the wrist for admittance.
- Vendor agrees to indemnify and hold harmless, MGSET, Doggett Ford Park, Global Spectrum, L.P. d/b/a Oak View Group and Jefferson County, its officers, directors, employees and/or agents for all causes of action or damage of any kind, for injury to, or death of any person and/or damages to property arising out of the use and operation of this concession booth by vendors, its agents, contractors, employees and/or participating members. This agreement to indemnify and hold harmless specifically extends to any acts of omission/negligence on the parties above, its officers, directors, employees and/or agents.

Vendor agrees to remove all items including vending units, trailers, tents, equipment, merchandise, trash, etc. by the following day, March 3, 2025 no later than 4:00 pm.

Thank you to all vendors and we look forward to a safe, family and prosperous event.

Mardi Gras Southeast Texas, Inc.  
 Laura Childress, President

Failure to comply with any / all conditions will result in immediate expulsion from the event and may jeopardize future invitations

(KEEP THIS PAGE FOR FUTURE REFERENCE)



**MARDI GRAS SOUTHEAST TEXAS, INC.**

3830 Hwy. 365 ♦ Port Arthur, TX 77642

Phone (409) 721-8717 Fax (409) 721-8700

Email: [laura@mardigrasstx.com](mailto:laura@mardigrasstx.com) Web: [mardigrasstx.com](http://mardigrasstx.com)

**SPACE #:**

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Office use only

**VENDOR APPLICATION**

**EVENT DATES AND TIMES:**

<b>FEB. 28, 2025</b>	<b>FRIDAY</b>	<b>5 PM – 12 PM</b>
<b>MAR 01, 2025</b>	<b>SATURDAY</b>	<b>12 PM – 12 AM</b>
<b>MAR 02, 2025</b>	<b>SUNDAY</b>	<b>12 PM – 8 PM</b>

ANSWER ALL AREAS AND WRITE LEDGIBLE

CONCESSION NAME:	OWNER NAME:
ADDRESS:	EMAIL:
CITY STATE ZIP	HOME NUMBER:
CELL PH NUMBER:	WORK NUMBER:
TEXAS SALES TAX #: (11-digit number)	

(Required at the time of application – This information is verified) Example: 01-22-3456789

**Information / Description of Vending Unit**

Type of Vending Unit: Trailer \_\_\_\_\_ Tent \_\_\_\_\_ Other \_\_\_\_\_  
(Describe)

Overall Length: Length: \_\_\_\_\_ Width: \_\_\_\_\_ Is additional space required: \_\_\_\_\_

Removable Tongue: Yes \_\_\_\_\_ No \_\_\_\_\_ Vending Window: Side \_\_\_\_\_ Front \_\_\_\_\_ End \_\_\_\_\_

**SPACE SIZE INCLUDES THE TONGUE OF THE VENDING UNIT. ADDITIONAL SPACE MAY BE PURCHASED IF AVAILABLE**

Will grease or oil be used? \_\_\_\_\_ Disposal Method to be used: \_\_\_\_\_

Generator Power: Generators rated as “Quiet” are required. NO Electricity is available.

**VENDOR FEES**

<b>20’x 15’ VENDOR SPACE</b> (includes the tongue):	<b>\$ 1050.00</b>
<b>ADDITIONAL SPACE NEEDED</b> _____ @ \$250 PER 5 FOOT BLOCK:	<b>\$</b>
<b>INSURANCE PROVIDED BY MGSET \$250.00</b> *deadline to request is Jan 1, 2025 (You do not have to purchase from MGSET, but we require an additional insured certificate naming MGSET as proof of current policy)	<b>\$</b>
<b>STOCK TRAILER PARKING</b> limited - 20 ft - no electricity - \$200.00	<b>\$</b>
<b>TOTAL AMOUNT DUE</b>	<b>\$</b>

✓ **SIGNATURE:** \_\_\_\_\_

I have read and agree to the Terms and Conditions of the Food Vendor Agreement

(COMPLETE & RETURN THIS PAGE)



# FOOD AGREEMENT

THIS PAGE MUST BE COMPLETED & RETURNED WITH APPLICATION

- ✓ Food items should be listed in the order of priority (no drinks allowed)
- ✓ Menu selection limited to 4 main items (nachos not included)
- ✓ Be specific about product name (type) and price
- ✓ No menu or price changes permitted once application submitted.
- ✓ Disposal and removal of Grease/Cooking Oil is the responsibility of vendor
- ✓ Water will be provided to a central location
- ✓ Bring a generator – no electricity will be provided
- ✓ **BRING A TRASH CAN YOU WILL NOT PASS INSPECTION WITHOUT ONE**

PRODUCT # 1: \_\_\_\_\_ PRICE \$ \_\_\_\_\_

PRODUCT # 2: \_\_\_\_\_ PRICE \$ \_\_\_\_\_

PRODUCT # 3: \_\_\_\_\_ PRICE \$ \_\_\_\_\_

PRODUCT # 4: \_\_\_\_\_ PRICE \$ \_\_\_\_\_

ICE WILL BE AVAILABLE FOR VENDORS TO PURCHASE STARTING FRIDAY AT NOON

- \* ALL VENDORS APPLICATIONS ARE SUBJECT TO APPROVAL
- \* VENDOR MUST STAY OPEN THE DURATION OF THE EVENT
- \* PRODUCT AVAILABILITY IS LIMITED TO 4 OF THE SAME ITEMS
- \* SALE OF BEVERAGE ITEMS ARE PROHIBITED OF THEIR CHOICE
- \* SPACE IS EXACTLY 20' X 15', IF YOU NEED LARGER SPACE CALL TO SEE IF AVAILABLE

Return signed agreement, product selection, proof of insurance, Texas Sales Tax, copy of food permit, to reserve space. Space is limited so don't delay.

Application not accepted without Texas Sales Tax Number  
If you need to apply, please contact the Texas Comptroller Office @  
800-252-5555 or apply online at <https://comptroller.texas.gov/taxes/permit/>

**NO REFUNDS – NO EXCEPTIONS**

**Application not accepted without FULL PAYMENT**

RETURN TO: MARDI GRAS SOUTHEAST TEXAS, 3830 Hwy. 365, Port Arthur, TX 77642

(COMPLETE & RETURN THIS PAGE)



## ***Rules and Regulations***

All concessionaires shall comply with all guidelines and rules as stated in this agreement between Mardi Gras Southeast Texas, Doggett Ford Park and the City of Beaumont Public Health Department, Environmental Health Division (409) 832-7463 at all times. Any violation by applicant or his agents shall be cause for termination of the privilege to operate a vendor booth.

**Water:** Enough potable water shall be available in the establishment for food preparation, for cleaning and sanitizing utensils and equipment and for hand washing. A heating facility located on the premises and capable of producing enough hot water for these purposes shall be required. Area will be available for refills.

**Cleaning:** For concessionaires with food items, there will be no washing of utensils, pots, grills, etc. on the grounds or dispose of this water on the grounds. No exceptions. This must be done inside the booth in the sink system as required by the Beaumont Health Department.

**Equipment:** Shall be located and installed in a way that prevents food contamination and that also facilitates cleaning the establishment. Food-contact surfaces of equipment shall be protected from contamination by consumers and other contaminating agents. Where helpful to prevent contamination, effective shields for such equipment shall be provided.

**Waste:** All sewage, including liquid waste, shall be disposed of according to guidelines established by the City of Beaumont Public Health Department.

**Grease Disposal:** Each vendor is responsible for removal and proper disposal of grease. No exceptions.

**Operations:** Vending booth(s) must be manned at all times as stated the contract. It is expressly understood that all vehicles shall be removed by 12 noon on FRIDAY and the Concessionaire shall be ready for operation by 4:00 pm on the opening day of the festival.

**Fire Extinguishers:** All booths or trailers shall provide a minimum of one (1) five-pound (2A10BC rating) ABC type portable fire extinguisher. All fire extinguishers shall have a current year inspection by a state licensed company.

**Electricity: Generator Power: Generators rated as "Quiet" are required. NO Electricity is available.**

**Appearance:** Concessionaire shall be responsible for the personal appearance of all personnel employed by the Concessionaire in the operation of the Concession and shall make certain that such personnel are clean, neatly dressed, orderly and polite in their conduct and speech at all times. No alcohol is allowed in the booth during festival hours. Intoxication by or the use or possession of dangerous or narcotic drugs by Concessionaire or its employees during operating hours shall be sufficient cause for immediate cancellation of this agreement.

**Space:** Concessionaires must confine all of their activities to within the limits of the space allotted to them. Demonstrations are prohibited from operating in the streets and sidewalks, and from extending their activities into an area in such a way as to be a nuisance or interfere with the public or other Concessionaires.

**Trash:** Concessionaire is required to bring trash cans for their private use and maintain a clean area during the festival. **BRING A TRASH CAN YOU WILL NOT PASS INSPECTION WITHOUT ONE**

**Vehicles:** Concessionaires may not have motorized vehicles or golf carts inside the festival grounds. Be sure to bring a wagon or hand truck for transporting supplies.

**Stock Trailer Parking:** Concessionaire will not be allowed to park a stock trailer behind vendor booth. There are limited spaces for stock trailer parking and should be noted on the application at the time of entry. No electricity is available for stock parking trailers. **MGSET** reserves the right to make any changes it deems necessary to these guidelines in order to ensure the smooth, safe operation of the event.

Environmental Health Division  
Phone: (409)832-7463 Fax: (409) 212-9589

**TEMPORARY PERMIT HOLDER INSPECTION CHECK LIST:**

**This form is being issued as notice of requirements in effect for the duration of your permit. Failure to meet these requirements will result in revocation of the temporary permit.**

- Three tubs for wash-rinse-sanitize.
- Dish soap and warm water in tub #1.
- Clear water in tub #2.
- A few drops of bleach (50 ppm) in water of tub #3 (chemical test kit).
- Insulated container to hold warm water for hand washing with spigot.
- Hand wash soap and paper towels at hand wash area.
- Catch bucket under the spigot of hand wash container.
- Product thermometer for internal temperature of foods.
- Cold food 41°F (5°C) or less.
- Hot food 135°F (57.2°C) or greater.
- Sealed surface such as concrete or plywood as flooring.
- All food products covered and off of the floor.
- Tent or canopy over food to protect it from the elements.
- All employees and/or volunteers wearing hair restraint.
- All employees and/or volunteers wearing gloves as needed.
- All food must be prepared on site – no prep at home.
- Food must be in the original package with receipts present.
- Food Handler Certification obtained.
  - Permit issued
  - Permit not issued

Reason Permit NOT  
issued \_\_\_\_\_

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*“Promoting healthy lifestyles, preventing disease, and protecting the health of our community”*



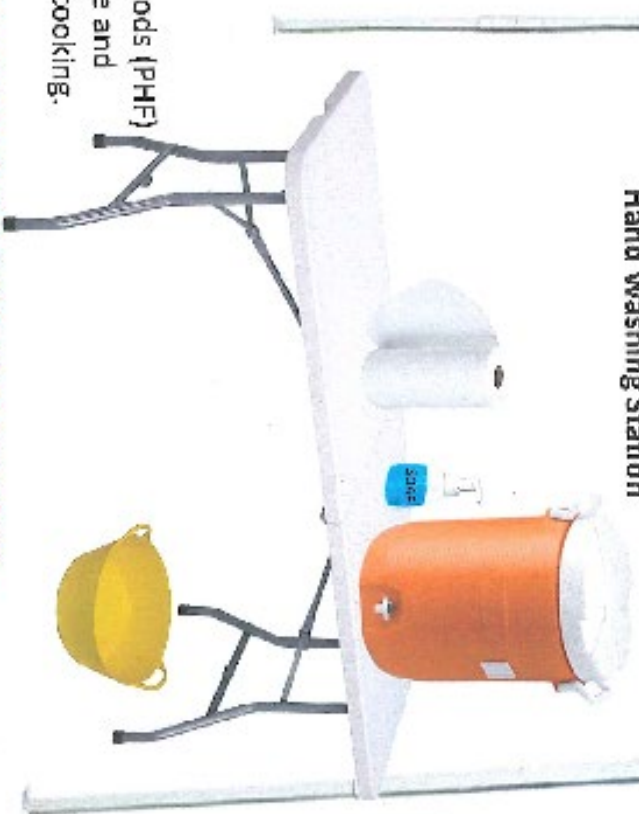
## Outdoor overhead covering

Tubs to be used to set up  
Wash, Rinse, and Sanitize Station



*Insulated chest(s)*  
to be used to keep Potentially Hazardous Foods (PHF)  
such as links, chicken, steaks, milk, etc. on ice and  
41°F or below during transport, service, and cooking.

Hand Washing Station

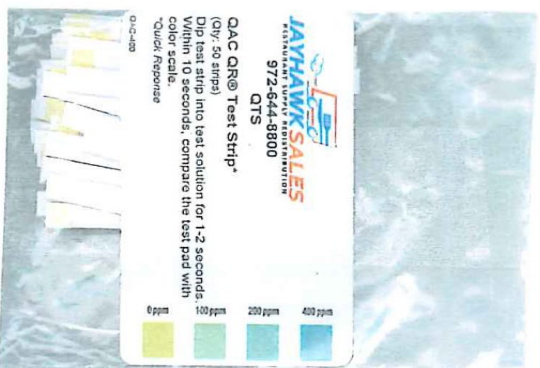


**HAVE ALL ITEMS ABOVE READY BY SCHEDULED BOOTH SET UP TIME ON APPLICATION.**

**Metal Stem Thermometer is required**  
 for testing the internal temperature of food.  
 165°F minimum for cooking chicken and reheated items.  
 135°F minimum for hot holding food.  
 41°F maximum for cold holding food.



**Chemical Test Kit for whichever sanitizer you are using.**  
 Available at restaurant supply stores.  
 Chlorine Bleach should be approximately 50ppm.  
 QAC should be approximately 200ppm.



**BEAUMONT**  
 PLS. L.P.H.S.  
 Environmental Health Division  
 Phone: (909) 832-7462 Fax: (909) 212-9559





# MARDI GRAS SOUTHEAST TEXAS VENDOR 2025 APPLICATION CHECK LIST



The following documents must be received no later than Jan 30, 2025

## FORMS

- Completed Application
- Payment of vendor fee (cash, cashier's check, money order, venmo)
- Product List and Pricing
- Copy of Sales Tax Certificate
- Insurance Certificate naming MGSETX as additional insured

## REQUIRED ITEMS

- Trash Can(s)** (one trash can is required)
- Water tank containers**
- Fire Extinguisher** (one (1) five-pound (2A10BC rating) ABC type)
- Generator Power:** Generators rated as "Quiet" are required.  
NO Electricity is available

## ATTENTION

**Copy of Food Permit required with application**  
**All food must be prepared on site – no home prep**  
**Food must be in the original package with receipts present**  
**If using grease, you must provide a container for disposal**  
**HEALTH CODE RULES AND REGULATIONS WILL BE STRICKLY FOLLOWED**